



# Sadakathullah Appa College

\*An Autonomous Institution, Re-Accredited by NAAC at an 'A' Grade, \*ISO 9001 : 2015 Certified\*

## AQAR

(2020 – 2021)

### CRITERION VI

GOVERNANCE, LEADERSHIP AND MANAGEMENT

**6.5.3 Meetings Organized by IQAC**

*Submitted to*

THE NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL (NAAC)



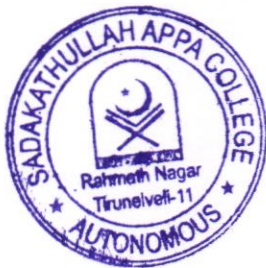


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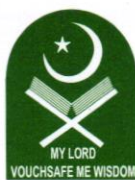
## Meetings Organized by IQAC

Academic Year	Total Number of Meetings
2020 - 2021	31



  
PRINCIPAL  
SADAKATHULLAH APPA COLLEGE  
Rahmath Nagar, TIRUNELVELI - 627 011.





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## Regular Meeting of IQAC during the academic year 2020 – 2021

Academic Year	Dates	Title of the Meeting	No. of participants
2020 -2021	16.09.2020	IQAC Meeting	23
	08.01.2021	IQAC Meeting	29
	13.07.2021	IQAC Meeting	35
	19.11.2021	IQAC Meeting	31
	02.12.2020	Criterion I –Curricular Aspects– Criterion I Members	18
	07.12.2020	Criterion I – Curricular Aspects – Head of the Departments, Liaison Officers and members of the First Criterion	61
	10.12.2020	Metrics in connection with the College Library and the Physical Education Department	17
	14.12.2020	College Office Members – Preparation of IIQA, Basic Profile and Extended Profile	27
	14.12.2020	Core Committee Meeting – Preparation of Budget Requisition to the Secretary	8
	15.12.2020	Metrics in connection with Part V, Placement Cell and Career Guidance Cell	17
	16.12.2020	Meeting in connection with the preparation of the Executive Summary	6
	19.12.2020	Presentation of the report of the metrics pertaining to the College Library and the Physical Education	8





# Sadakathullah Appa College

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		Department	
2020 -2021	21.12.2020	A Preparative meeting in connection with the budget preparation ahead of the NAAC visit	12
	22.12.2020	Presentation of the report the metrics pertaining to Part V, Youth Welfare, Career Guidance Cell, Placement Cell	18
	23.12.2020	Presentation of the report pertaining to the IIQA Basic & Extended Profile	27
	06.01.2021	Meeting with staff members for Green & Energy Auditing	26
	07.01.2021	Meeting related to NAAC Qualitative Metrics	26
	12.01.2021	Meeting related to NAAC Qualitative Metrics – Criterion II	14
	13.01.2021	Meeting related to NAAC Qualitative Metrics – Criterion III	19
	20.01.2021	Meeting related to NAAC Qualitative Metrics – Criterion VI	15
	29.01.2021	Meeting related to NAAC Qualitative Metrics – Criterion I & VII	16
	01.02.2021	Meeting related to NAAC Qualitative Metrics – (Criterion III, IV & V)	16
	01.02.2021	Meeting related to NAAC Qualitative Metrics - (Criterion II & VI)	14
	05.02.2021	Progress Review Meeting Concerning the Basic Profile & Extended Profile`	7
	11.02.2021	Meeting with Criterion wise conveners for the Qualitative Metrics	19
	22.02.2021	Meeting concerning the presentation of Criterion wise Quantitative Metrics for Criterion I,II and VI	13





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2020 -2021	23.02.2021	An Interaction with the faculty members from Dhananjayrao Gadgil College of Commerce, Satara, Maharashtra	8
	03.03.2021	An Interaction with the faculty members from Mentee Institution St. Alphonsa College of Arts and Science, Karnikal	4
	06.03.2021	An Interaction with the faculty members from Mentee Institution Government college of Arts and Science, Kovilpatti	4
	08.03.2021	Meeting in connection with the finance related NAAC Metrics	8
	19.04.2021	Meeting concerning the presentation of Criterion wise Quantitative Metrics for Criteria V	5



PRINCIPAL  
SADAKATHULLAH APPA COLLEGE  
Rahmath Nagar, TIRUNELVELI - 627 011.



## Meeting- 1

### IQAC Steering Committee Meeting

Venue : Zoom via

Time : 3.30 P.M.

Date : 16.09.2020 (Postponed due to Covid-19 Lock down)

1. Invocation : Mr. J. Ubaiyathulla  
Assistant Professor & Head  
Department of Arabic
2. Welcome Address : Dr. M. Mohamed Sathik  
Principal & IQAC Chairperson
3. Presidential Address : Alhaj. T.E.S. Fathu Rabbani,  
Secretary & Correspondent  
Sadakathullah Appa College,  
Tirunelveli - 11.

#### AGENDA 1

4. 1. Resolutions and Action Taken : Dr. A. Syed Mohamed  
Report of the last IQAC Steering  
Committee meeting  
2. Quality Initiatives taken by the  
IQAC

#### AGENDA 2

5. Duties and Responsibilities : Dr. M. Mohamed Sathik  
Principal & IQAC Chairperson

#### AGENDA 3

6. 1. Criterion-wise Progress Reports : Dr. A. Syed Mohamed  
2. Paramarsh Scheme - Mentee  
Institution Action Plan &  
Progress Reports

#### AGENDA 4

7. Feedback about the Curriculum : Dr. S.M. Abdul Kader  
from the Students  
Dean of Sciences

#### AGENDA 5

8. Feedback for the Odd Semester : Dr. A. Shakul Hamid, HoD,  
from the III Year Students  
Department of Computer Science

#### AGENDA 6

9. Students' Satisfaction Survey from : Dr. A. Mahadevan  
the II Year Students  
Dean of Arts

#### AGENDA 7

10. Future plan for the academic year : Dr. M. Mohamed Sathik  
2020 - 2021  
Principal & IQAC Chairperson
11. Vote of Thanks : Mr. S. Khaleel Ahamed  
IQAC Assistant Coordinator

Meeting ID	Topic	
5412804293	SAC IQAC's Personal Meeting Room	
User Email	Start Time	End Time
saciqacordinator@gmail.com	09/16/2020 03:09:40 PM	09/16/2020 05:19:23 PM
Duration (Minutes)	Participants	
130	35	
Name (Original Name)	User Email	Total Duration (Minutes)
1 HAMIL		117
2 Dr. Mahadevan		109
3 Dr. R. Janet	fenellahebe2825@gmail.com	63
4 Dr. S. Mohamed Haneef		112
5 OPPO A9 2020		18
6 Dr. R. Janet		4
7 SITHI JAMEELA		108
8 Syed Ali Fathima	syedalifathima2014@gmail.com	93
9 SAC IQAC	saciqacordinator@gmail.com	130
10 khaleel ahamed	ahamedk83@gmail.com	20
11 Zahir Hussain	mizahirhussain@gmail.com	116
12 Dr. K. Hema		104
13 Abdul Karim	baaksac@gmail.com	83
14 Galaxy J4		102
15 Dr.J.Ubaidullah		97
16 Sulthana Barvin	drsbsac@gmail.com	95
17 v.chinnathambi		82
18 ASM	asm2032@gmail.com	125
19 S.M.Abdul Kader		67
20 Acer		9
21 Mohamed Sathik	mmdsadiq@gmail.com	122
22 I. Antony Danish		102
23 A. ABDUL KADER	oasisgrass@gmail.com	120

## **Meeting on 16.09.2020**

The Internal Quality Assurance Cell of our college organized a Steering Committee Meeting on 16.09.2020. Dr. M. Mohamed Sathik, Principal, welcomed the gathering. Alhaj. T.E.S. Fathu Rabbani, Secretary and Correspondent presided over the occasion. The agenda included Resolutions and Action taken report of the last IQAC meeting, Quality Initiatives taken by the IQAC, Duties and Responsibilities, Criterion-wise Progress reports, Paramash Scheme –Mentee Institution Action Plan & Progress Reports, Feedback about the Curriculum from the students, Feedback for the Odd semester from the III year students, Students' satisfactory survey from the II year students and Future plan for the academic year 2020 – 21. Mr. S. Khaleel Ahamed, Assistant IQAC Coordinator & Assistant Professor of English, proposed vote of thanks. A total of 23 participants attended the meeting.



**Resolutions & Recommendations – Steering Committee Meeting  
(16.09.2020)**

The following resolutions and recommendations were made at the Steering Committee Meeting held on 16<sup>th</sup> September, 2020 via Zoom App.

**Resolutions:**

1. It was resolved to collect the even semester feedback from III year students when they come to get their Transfer Certificate. It was also resolved to add a separate column for the purpose in the NO DUES form.
2. It was resolved that a Learning Management System(LMS) be created uniquely for our College in collaboration with IIT Bombay.
3. It was resolved to establish a Digital Learning Centre at our college.
4. It was resolved to conduct a One-week Webinar on NAAC Criterion-wise Metrics & Documentation from 28.09.2020 to 04.10.2020 for the Mentee Institutions under the Paramarsh Scheme.

**Recommendations:**

1. The percentage of lighting through LED Bulbs shall be increased from, 40% to 80%.
2. Solid waste incinerators shall be installed.
3. Segregation of the solid wastes shall be encouraged.
4. Vermi-compositing shall be promoted.
5. The waste water treatment plants shall be installed to prevent the penetration of liquid wastes from labs, hostels and reverse osmosis plants
6. The recycled water shall be used for drip irrigation.
7. More rain water harvesting pits shall be dug.
8. Pedestrian friendly pathways may be constructed.
9. No Vehicle Day shall be observed every semester to encourage the usage of bicycles and public transportation among the students and staff of the college.

- 
10. Nursery Garden shall be established inside the campus selling both medicinal and ornamental plants.
  11. A Green and Energy audit shall be conducted.
  12. User-friendly washrooms for physically challenged, display boards and signposts shall be established.
  13. Screen- reading software, softcopies of reading materials shall be provided for the visually challenged students.
  14. More commemorative days shall be observed.
  15. **Geo-tagged photographs** shall be taken as proofs for all the events.

## Meeting - 2

### IQAC Steering Committee Meeting

Venue : Auditorium

Time : 10.30 A.M.

Date : 08.01.2021

1. Invocation : Mr. J. Ubaiyathulla  
Assistant Professor and Head  
Department of Arabic
2. Welcome Address : Dr. M. Mohamed Sathik  
Principal and IQAC Chairperson
3. Presidential Address : Alhaj. T.E.S. Fathu Rabbani,  
Secretary and Correspondent  
Sadakathullah Appa College,  
Tirunelveli - 627 011.

#### AGENDA I

4. Action Taken Report for the Future Plans, Resolutions and Recommendations of the Steering Committee Meeting held on 16.09.2020 : Dr. A. Syed Mohamed  
IQAC Coordinator

#### AGENDA II

5. Quality Initiatives taken by the IQAC : Dr. A. Syed Mohamed  
IQAC Coordinator

#### AGENDA III

6. Students Induction Programme Details : Dr. S.M. Abdul Kader  
Dean of Sciences

#### AGENDA IV





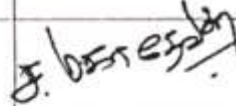
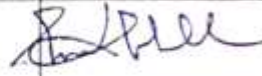
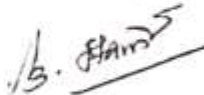


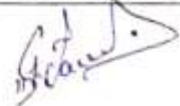
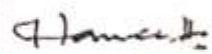


7. Students' Feedback : Dr. A. Mahadevan  
Dean of Arts

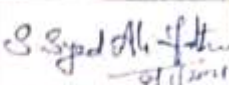

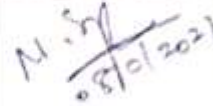



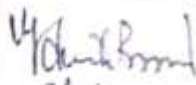


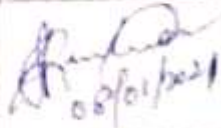
#### AGENDA V

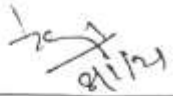


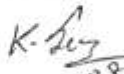
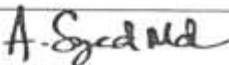
8. Best Practices : Dr. M. Mohamed Sathik  
Principal and IQAC Chairperson

#### AGENDA VI

9. Future plan for the academic year 2020 - 2021 : Dr. M. Mohamed Sathik  
Principal and IQAC Chairperson
10. Vote of Thanks : Mr. S. Khaleel Ahamed  
IQAC Assistant Coordinator

Sl. No.	Members of the Steering Committee	Signature
1.	Alhaj. T.E.S. Fathu Rabbani, Secretary, Management Representative and Employer	
2.	Dr. M. Mohamed Sathik, Principal & Chairperson	
3.	Dr. S.M.A. Syed Mohamed Khaja, Vice Principal & Representative (Self Finance)	
4.	Dr. S.H. Mohamed Ameen, Controller of Examinations and Senior Administrative Officer	
5.	Dr. S. Mahadevan, Dean of Arts and Associate Professor	
6.	Dr. S.M. Abdul Kader, Member and Dean of Sciences	
7.	Dr. A. Shakul Hamid, HOD of Computer Science and Senior Member	
8.	Dr. M. Nazeer Ahamed, HOD of History and Senior Member	
9.	Dr. A. Hamil, Bursar and Senior Administrative Officer	
10.	Dr. M. Sithi Jameela, Deputy Controller of Examinations and Associate Professor	
11.	Dr. S. Mohamed Haneef, Member and NIRF Coordinator	
12.	Dr. A. H. Mohideen Badshah, Deputy Warden and Senior Administrative Officer	
13.	Dr. M. Sheik Muhideen Badhusha, Member and Dean (R&D)	

Members of the Steering Committee	Signature
Dr. S. Syed Ali Fathima, Member and AISHE Coordinator	 08/01/2021
Dr. K. Hema, Member and Deputy Warden (Hostel)	 08/01/2021
Dr. M. Sulthana Barvin, Member, Part V Coordinator and Assistant Professor	 08/01/2021
Dr. M.I. Zahir Hussain, Member, Placement Officer and Assistant Professor	
Dr. I. Antony Danish, Member and ISO Coordinator	
Mr. S. Khaleel Ahamed, Member and Assistant Coordinator (IQAC)	
Dr. R. Janet Rani, Research Head, Dept. of Microbiology and Representative (Self Finance Stream)	 08/01/2021
Dr. S. Shajun Nisha, Chief Coordinator, Digital Learning Centre	 08/01/2021
Mr. A. Sheik Mohamed, Superintendent and Senior Administrative Officer	 08.01.2021
Mr. E. Kamaludeen, Officer Manager and Senior Administrative Officer	 08/01/2021

Sl. No.	Members of the Steering Committee	Signature
24.	Dr. B.A. Abdul Karim, Administrative Advisor (Representative of Local Society)	 21/1/21
25.	Ms. M. Janaki Devi, (19SMS02) II M.Sc. Computer Science, Student's Representative	 8/1/21
26.	Mr. Kripakaran Krishnan, Partner and Chief Administrator, Nellai Motor TVS and Representative of Alumni	
27.	Dr. K. Senthamarai Kannan, Senior Professor & Head [Dean of Science], Manonmaniam Sundaranar University, Educationist	 08/01/21
28.	Janab. Mohamed Riaz, King's Group of Companies, Industrialist	-
29.	Dr. A. Syed Mohamed, Coordinator (IQAC)	

## **Meeting on 08.01.2021**

The Internal Quality Assurance Cell of our college organized a Steering Committee Meeting on 08.01.2021. Dr. M. Mohamed Sathik, Principal, welcomed the gathering. Alhaj. T.E.S. Fathu Rabbani, Secretary and Correspondent presided over the occasion. The agenda such as Resolutions and Action taken report of the last IQAC meeting, Quality Initiatives taken by the IQAC, Students Induction Programme details, Students' Feedback and Future plan for the academic year 2020-21 were discussed during the meeting. Mr. Kirubakaran Krishnan, Industrialist and our Alumni, attended the meeting. Mr. S. Khaleel Ahamed, Assistant IQAC Coordinator & Assistant professor of English, proposed vote of thanks. A total of 29 participants attended the meeting.

The following resolutions and recommendations were made at the Steering Committee Meeting held on 08<sup>th</sup> January, 2021 at the College Auditorium.

**Resolutions:**

It was resolved to place the following future plans of the IQAC at the next Governing Board Meeting.

1. To start B.Sc. Big Data Analysis, B.Sc. Psychology, M.Sc. Nutrition & Dietetics.
2. To establish a studio for developing e-Content that is incorporated into the syllabi.
3. To encourage the staff member to publish a minimum of one research paper in Scopus, Web of Science, UGC Care Journals per year.
4. To initiate the Question Bank system for all the UG Programmes.
5. To introduce e-learning modules from e-Pathshala.
6. To initiate tie-up with British Council for IELTS and other accredited English proficiency tests.
7. To encourage the staff members to create and Spoken Tutorial for Add-on courses, Value Education and Non-Major Electives.
8. To encourage non-teaching faculty to get familiar with IFHRMS (Integrated Financial and Human Resource Management System).



9. To establish systems and procedures for maintaining and utilizing physical, academic and support facilities such as laboratories, computers, classrooms, sports complex, etc.

**Recommendations:**

1. It was recommended to take necessary steps to feature among top 200 institutions in NIRF.
2. It was also recommended to strengthen the conduct of the Outreach Programmes.
3. It was recommended to purchase a camera for taking Geo-tagged photographs.
4. It was recommended to celebrate the Golden Jubilee Celebrations in a grand manner for one year and to conduct the valedictory session at the end of the year.
5. It was recommended to train the students before eliciting feedback from them, so as to get good percentage of positive responses. A separate box may be maintained to collect the grievances at the time of training.
6. It was recommended that in depth analysis of the feedback may be done. Verbatim of the responses may be collected and addressed to.
7. It was recommended to carry on the online mode of offering certain features of the programmes and the courses.

## Meeting - 3

### IQAC Steering Committee Meeting

Venue : Seminar Hall

Time : 11.00 A.M.

Date : 13.07.2021

1. Qirath
2. Welcome Address : **Dr. M. Mohamed Sathik**  
Principal and IQAC Chairperson
3. Presidential Address : **Alhaj. T.E.S. Fathu Rabbani,**  
Secretary and Correspondent  
Sadakathullah Appa College,  
Tirunelveli - 627 011.

#### AGENDA I

4. Action Taken Report for the academic year 2020 - 2021 : **Dr. A. Syed Mohamed**  
IQAC Coordinator

#### AGENDA II

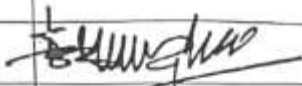




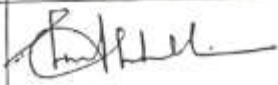

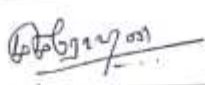

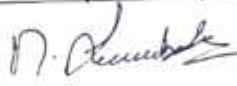



5. Systems and procedures for maintaining and utilizing Computers, Library facilities Laboratories, Classrooms and Sports Facilities : **Dr. A. Syed Mohamed**  
IQAC Coordinator

#### AGENDA III

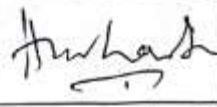

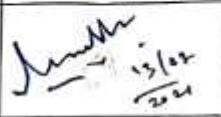
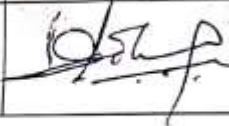
6. Organogram of the Institution : **Dr. M. Mohamed Sathik**  
Principal and IQAC Chairperson

#### AGENDA IV

7. Future plan for the academic year 2021 - 2022 : **Dr. M. Mohamed Sathik**  
Principal and IQAC Chairperson
8. Vote of Thanks : **Mr. S. Khaleel Ahamed**  
IQAC Assistant Coordinator

S. No.	Members of the Steering Committee	Signature
1.	Alhaj. T.E.S. Fathu Rabbani, Secretary	
2.	Alhaj. Dr. M. Mohamed Sathik, Principal & Chairperson	
3.	Dr. S.M.A. Syed Mohamed Khaja, Vice Principal and Senior Member	
4.	Dr. S.H. Mohamed Ameen, HOD of Physics and Senior Member	
5.	Dr. A. Hamil, HOD of Commerce and Senior Member	
6.	Dr. R. Janet Rani, Research Head, Dept. of Microbiology and Senior Member	
7.	Dr. S.M. Abdul Kader, Controller of Examinations, Administrative Officer	
8.	Dr. S. Mohamed Haneef, Dean of English, Administrative Officer	
9.	Dr. M. Mohamed Roshan, Dean of Sciences, Administrative Officer	
10.	Dr. M.N. Mohamed Abusali Sheik, Bursar, Administrative Officer	
11.	Dr. M. Sheik Muhideen Badhusha, Dean (R&D), Administrative Officer	
12.	Mrs. A. Rashetha Begam, Dean of Students' Affairs, Administrative Officer	
13.	Dr. M. Sulthana Barvin, Dean of Sports, Administrative Officer	
14.	Dr. S. Shajun Nisha, Dean of Digital Learning Centre, Administrative Officer	

S. No.	Members of the Steering Committee	Signature
15.	Dr. S. Syed Ali Fathima, Member and AISHE Coordinator	S. Syed Ali Fathima 13/7/21
16.	Dr. I. Antony Danish, Member and ISO Coordinator	
17.	Dr. Kanna Muthiah, Deputy Controller of Examinations and Research Centre Head, Department of English	Kanna M. 13/7/21
18.	Dr. R.R. Saravanakumar, Member, Librarian	R. R. Saravanakumar 13/7/21
19.	Dr. M.I. Zahir Hussain, Member, Placement Officer and Assistant Professor	M. I. Zahir Hussain 13/7/21
20.	Dr. A. H. Mohideen Badshah, Deputy Warden (Hostel) and Assistant Professor of History,	A. H. Mohideen Badshah 13/7/21
21.	Dr. K. Hema, Deputy Warden (Hostel) and Assistant Professor of English	K. Hema 13/7/21
22.	Mr. S. Khaleel Ahamed, Assistant Coordinator (IQAC) and Assistant Professor of English	
23.	Mr. A. Sheik Mohamed, Superintendent, Administrative Officer	A. Sheik Mohamed 13.07.2021
24.	Ms. S.P. Anees Rahuman, Office Manager, Administrative Officer	S. P. Anees Rahuman 13/07/21
25.	Dr. P. Madhava Soma Sundaram, Professor, Dept. of Criminology and Criminal Justice (Educationist)	
26.	Alhaj. S. Ahamed Meeran, Managing Director, The Professional Couriers, Chennai, (Industrialist)	
27.	Mr. Kripakaran Krishnan, Partner and Chief Administrator, Nellai Motor TVS Tirunelveli (Representative of Alumni)	
28.	Mr. Sankar Raman, Advocate, Tirunelveli (Representative from the (Local Society)	
29.	Ms. Hasna Naziya 19SMP03 (Representative of Student)	Hasna Naziya 13/7/21
30.	Dr. A. Syed Mohamed, Coordinator (IQAC)	

S. No.	SPECIAL INVITEES	Signature
1.	Alhaj. H.M. Shaik Abdul Cader Treasurer	
2.	Alhaj. M.K.M. Mohamed Nazar Executive Committee Member	
3.	Janab. Er. L.K.M.A Mohammed Nawab Hussain Executive Committee Member	 13/02 2024
4.	Dr. B.A. Abdul Karim Administrative Advisor	
5.	Er. M. Adam Executive Committee Member	

## **Meeting on 13.07.2021**

The Internal Quality Assurance Cell of our college organized a Steering Committee Meeting on 13.07.2021. Dr. M. Mohamed Sathik, Principal, welcomed the gathering. Alhaj. T.E.S. Fathu Rabbani, Secretary and Correspondent presided over the occasion. The agenda such as Resolutions and Action taken report of the last IQAC meeting, Systems and procedures for maintaining and utilizing computers, library facilities, laboratories, classrooms, sports facilities, Organogram of the institution and future plan for the academic year 2021-22 were discussed. Mr.Kirubakaran Krishnan, Industrialist and our Alumni, attended the meeting. Mr. S. Khaleel Ahamed, Assistant IQAC Coordinator & Assistant Professor of English, proposed vote of thanks. A total of 35 participants attended the meeting.

The following resolutions and recommendations were made at the Steering Committee Meeting held on 13<sup>th</sup> July, 2021 at the College Seminar Hall.

Thirty members of the Steering Committee were present.

**Resolutions:-**

The following resolutions have been made at the meeting:

1. It was resolved to implement the systems and procedures for maintaining and utilizing Computers, Library facilities, Classrooms and Sports facilities chalked out by the IQAC.
2. It was resolved to display the Organogram of the institution and display it at strategic points.
3. It was resolved to start the process of introducing B.Com (Honours), B.A Criminology and Police Administration in the next academic year (2022-2023).
4. It was resolved to dig a Rainwater Harvesting Pit.
5. It was resolved to purchase Braille Software for Visually Challenged students.
6. It was resolved to construct separate toilets for physically challenged with all amenities.
7. It was resolved to construct a Car Shed.
8. It was resolved to initiate the establishment of Sadakath Medical Lab and Diagnostic Centre.
9. It was resolved to initiate the establishment of Sadakath Cooperative Store.

10. It was resolved to initiate the process of promotional plan for obtaining Patent Rights by faculty members.
11. It was resolved to initiate the process of promotional plan for Book Publications by faculty members.

### **Recommendations:**

1. The syllabus copy shall be given to students on the first day of the college opening.
2. Students working under the EWYL Scheme may be deputed as scribes for Visually Challenged students during exams.
3. It may be considered Part-time Research Scholars to be allowed to take / borrow books.
4. Awareness programmes towards Patents to be conducted for the faculty.
5. Patent and its related aspects to be dealt with by means of an exclusive Coordinator.
6. A forum/club to be formed for the research heads to meet every week to discuss and share ideas, plans etc. concerning the Research Activities.
7. To enable the Library as a Fully automated one so as to score high in Criterion 4 in NAAC.
8. It was recommended to purchase more computers to maintain the 1 computer for 10 students ratio.
9. The old systems (Computers) in the English language lab to



- be replaced with high Configuration Systems.
10. A separate Computer Lab for the Commerce and Mathematics students may be established.
  11. Thirty LCD projectors to be purchased.
  12. It was recommended to deduct a particular amount from the faculty's salary if they do not return books from the library within the stipulated time.
  13. Learning Management System (LMS) to be implemented.
  14. Towards e-content development, a 40 minute video lecture to be prepared by the faculty.
  15. Long Jump facility on the college campus to be made available.
  16. The Programmers' working hours to be fixed from 9 am to 5 pm to facilitate the optimum use of Manpower.
  17. A full fledged Data Centre to be established.
  18. Central Resource Maintenance unit to be set up to share the resources available on the campus.
  19. Maintenance works such as AC Service and Computer Service may be outsourced.
  20. The ways and means for generating funds/money from the sources such as sports facilities, Nutrition Lab to be looked into.
  21. Disposable Mechanism of the Waste (Waste Water Management) in the Chemistry department to be provided.
  22. Water Management shall be implemented on the campus.

## Meeting – 4

### IQAC Steering Committee Meeting

Venue: Seminar Hall  
Date :19.11.2021

Time : 10.00 A.M.

1. Qirath

2. Welcome Address : **Dr. M. Mohamed Sathik**  
Principal and IQAC Chairperson

3. Presidential Address : **Alhaj. T.E.S. Fathu Rabbani**  
Secretary and Correspondent  
Sadakathullah Appa College  
Tirunelveli - 627 011.

#### AGENDA I

4. Action Taken Report for the  
Future Plans and Resolutions  
of the previous Steering  
Committee Meeting held on : **Dr. A. Syed Mohamed**  
13.07.2021 IQAC Coordinator

#### AGENDA II

5. Quality Initiatives : **Dr. A. Syed Mohamed**  
IQAC Coordinator

#### AGENDA III

6. Academic Administrative Audit : **Dr. M. Mohamed Sathik**  
Report for the year 2020 - 2021 Principal and IQAC Chairperson

#### AGENDA IV

7. Presentation of the : **Dr. S. Mohamed Haneef**  
Feedback Report Dean of Arts

**Dr. M. Mohamed Roshan**  
Dean of Sciences

#### AGENDA V

8. Presentation of Criterion-wise : **Criterion - wise Conveners**  
Metrics



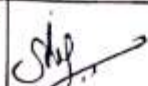
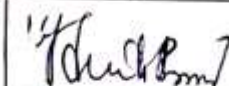
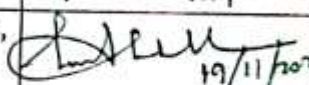
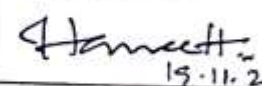
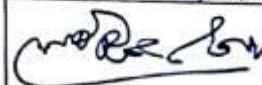
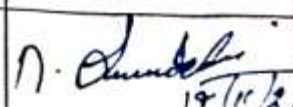
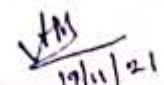

#### AGENDA VI

9. Submission of the IJQA : **Dr. A. Syed Mohamed**  
IQAC Coordinator

#### AGENDA VII

10. Future Plans : **Dr. A. Syed Mohamed**  
IQAC Coordinator

10. Vote of thanks : **Mr. S. Khaleel Ahamed**  
Deputy IQAC Coordinator

S. No.	Members of the Steering Committee	Signature
1.	Alhaj. T.E.S. Fathu Rabbani, Secretary	
2.	Alhaj. Dr. M. Mohamed Sathik, Principal & Chairperson	
3.	Dr. S.M.A. Syed Mohamed Khaja, Vice Principal and Senior Member	
4.	Dr. S.H. Mohamed Ameen, HOD of Physics and Senior Member	
5.	Dr. A. Hamil, HOD of Commerce and Senior Member	
6.	Dr. R. Janet Rani, Research Head, Dept. of Microbiology and Senior Member	
7.	Dr. S.M. Abdul Kader, Controller of Examinations, Administrative Officer	 19/11/2021
8.	Dr. S. Mohamed Haneef, Dean of Arts and HOD of English, Administrative Officer	 15.11.21
9.	Dr. M. Mohamed Roshan, Dean of Sciences, Administrative Officer	
10.	Dr. M.N. Mohamed Abusali Sheik, Bursar, Administrative Officer	
11.	Dr. M. Sheik Muhideen Badhusha, Dean (R&D), Administrative Officer	 19/11/21
12.	Mrs. A. Rashetha Begam, Dean of Students' Affairs, Administrative Officer	 19/11/21
13.	Dr. M. Sulthana Barvin, Dean of Sports, Administrative Officer	 19/11/21
14.	Dr. S. Shajun Nisha, Dean of Digital Learning Centre, Administrative Officer	

S. No.	Members of the Steering Committee	Signature
15.	Dr. S. Syed Ali Fathima, Member and AISHE Coordinator	<i>S.A.F.</i>
16.	Dr. I. Antony Danish, Member and ISO Coordinator	<i>I. Antony Danish</i>
17.	Dr. Kanna Muthiah, Deputy Controller of Examinations and Research Centre Head, Department of English	<i>Kanna M</i> 19/11/2021
18.	Dr. R.R. Saravanakumar, Member, Librarian	
19.	Dr. M.I. Zahir Hussain, Member, Placement Officer and Assistant Professor	<i>M.I. Zahir Hussain</i>
20.	Dr. A. H. Mohideen Badshah, Deputy Warden (Hostel) and Assistant Professor of History,	
21.	Dr. K. Hema, Deputy Warden (Hostel) and Assistant Professor of English	<i>K. Hema</i> 19/11/2021
22.	Mr. S. Khaleel Ahamed, <del>Assistant</del> <sup>Deputy</sup> Coordinator (IQAC) and Assistant Professor of English	<i>S. Khaleel Ahamed</i>
23.	Mr. A. Sheik Mohamed, Superintendent, Administrative Officer	<i>A. Sheik Mohamed</i> 19.11.2021
24.	Ms. S.P. Ances Rahuman, Office Manager, Administrative Officer	<i>S.P. Ances Rahuman</i> 19/11/21
25.	Dr. P. Madhava Soma Sundaram, Professor, Dept. of Criminology and Criminal Justice (Educationist)	
26.	Alhaj. S. Ahamed Meeran, Managing Director, The Professional Couriers, Chennai, (Industrialist)	
27.	Mr. Kripakaran Krishnan, Partner and Chief Administrator, Nellai Motor TVS Tirunelveli (Representative of Alumni)	
28.	Mr. Sankar Raman, Advocate, Tirunelveli (Representative from the (Local Society)	
29.	Ms. Hasna Naziya 19SMP03 (Representative of Student)	<i>for O.H. Hasna Begum</i>
30.	Dr. A. Syed Mohamed, Coordinator (IQAC)	
21.	Mr. P.P. Saidali, Assistant IQAC Coordinator	<i>P.P. Saidali</i>

## **Meeting on 19.11.2021**

The Internal Quality Assurance Cell of our college organized a Steering Committee Meeting on 19.11.2021. Dr. M. Mohamed Sathik, Principal, welcomed the gathering. Alhaj. T.E.S. Fathu Rabbani, Secretary and Correspondent presided over the occasion. The agenda included Resolutions and Action taken report of the previous year steering committee meeting, quality initiatives, Academic Administrative audit report for the year 2020 – 21 and presentation of the feedback report. Mr.Kirubakaran Krishnan, Industrialist and our Alumni attended the meeting. Mr. S. Khaleel Ahamed, Assistant IQAC Coordinator & Assistant Professor of English, proposed vote of thanks. A total of 31 participants attended the meeting.

The following resolutions and recommendations were made at the Steering Committee Meeting held on 19<sup>th</sup> November, 2021 at the College Seminar Hall.

Twenty six members of the Steering Committee were present.

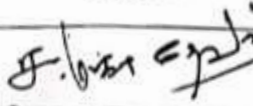
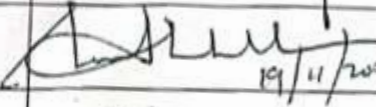
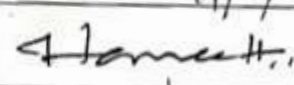

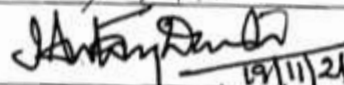
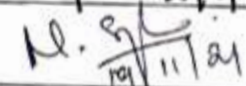
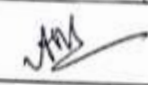
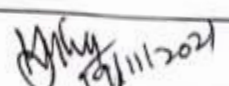
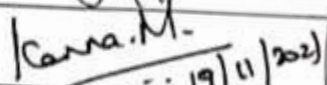
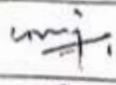

**Resolutions:-**

The following resolutions have been made at the meeting:

1.	Systems and Procedures for the utilization of the Laboratories, Library, Computers, Classrooms and Sports Complex to be released at the Governing Board meeting on 27.11.2021.
2.	Duties and Responsibilities framed for various Positions and Administrative portfolios to be released at the Governing Board meeting on 27.11.2021.
3.	The functioning of the Academic Council and other Committees such as Planning and Evaluation Committee, Grievances Redressal Committee, Examination Committee, Admission Committee, Library Committee, Student Welfare Committee, Sexual Harassment prevention Committee, Extra-Curricular Activities Committee and Academic and Administrative Audit Committee to be reframed as per the UGC norms.
4.	Tenure for the Dean of Arts, Sciences and other Deans such as Dean of Sports, Dean of Student Affairs', Dean of the Digital Learning Centre, Dean of Research and Development, NSS Programme Officers be fixed as 3 years except the Deputy Wardens, Sub-Wardens and the NCC Company Commander.

5.	An exclusive Placement Officer through outsourcing shall be appointed.
6.	Dean of Students' Affairs is responsible for forming all the Committees pertaining to students such as Student's Council Advisory Committee, Discipline Committee, Students' Counseling Cell, Students' Grievances & Redressal Cell, Women Harassment Prevention Cell, Anti-Ragging Committee, Tutorial Scheme, Youth Welfare & Fine Arts, Campus Monitoring Committee, Youth Red Cross (YRC), Red Ribbon Club (RRC), Sadakath Outreach Programme (SOP), Students' Self Help Scheme (SSHS), Students' Help in First Aid (SHIFA) and Earn While You Learn (EWYL) schemes.
7.	Policies and guidelines for monitoring the activities of the Research Scholars to be framed in concurrence with the IQAC and the ISO.
8.	It is resolved that the Deans of Arts and Sciences to follow the status of the permanent affiliation for unaided courses.
9.	The criteria for the appointment of the chairperson of the respective Evaluation Boards to be discussed at the Staff Council Meeting
10.	The Planning and Monitoring Committee henceforth be called as Planning and Evaluation Committee. All the Academic Activities to be

Conveners list for NAAC 2021

S.NO	Criterion	Name of the Faculty	Signature
1.	I	Dr. S. Mahadevan	
		Dr. S.M. Abdul Kader	 19/11/2021
2.	II	Dr. S. Mohamed Haneef	
		Dr. M. Sithi Jameela	 19/11/21
3.	III	Dr. I. Antony Danish	 19/11/21
		Dr. M. Sulthana Barvin	 19/11/21
4.	IV	Mrs. A. Rashetha Begam	
		Dr. R.R. Saravanakumar	
5.	V	Mr. S.M.A. Khaleeur Rahman	
		Dr. M.I. Zahir Hussain	 19/11/2021
6.	VI	Dr. Kanna Muthiah	 19/11/2021
		Dr. Shajun Nisha	
7.	VII	Dr. A.S. Shaik Sindha	
		Dr. S. Syed Ali Fathima	



## **Meeting : 5**

**Title : Criterion I – Curricular Aspects – Criterion I Members**

**Date : 02.12.2020**

The Internal Quality Assurance Cell of our college organized Criterion I - Curricular Aspects- Criterion I Members On 02.12.2020 . Dr. M. Mohamed Sathik, Principal, presided over the programme.. Dr. A. Syed Mohamed, IQAC Coordinator and Head, Department of Chemistry welcomed the gathering..Mr. S. Khaleel Ahamed, Assistant IQAC Coordinator & Assistant professor of English, proposed vote of thanks. A total of 18 participants participated in the meeting.

## **Meeting : 6**

**Title : Criterion I – Curricular Aspects – Head of the Departments, Liaison**

**Officers and members of the First Criterion**

**Date: 07.12.2020**

The Internal Quality Assurance Cell of our college organized Criterion I - Curricular Aspects - Heads of the Departments, Liaison Officers and members of the First Criterion On 07.12.2020 . Dr. M. Mohamed Sathik, Principal, presided over the programme.. Dr. A. Syed Mohamed, IQAC Coordinator and Head, Department of Chemistry welcomed the gathering..Mr. S. Khaleel Ahamed, Assistant IQAC Coordinator & Assistant professor of English, proposed vote of thanks. A total of 61 participants participated in the meeting.

## **Meeting : 7**

**Title : Metrics in connection with the College Library and the Physical Education**

**Department**

**Date :10.12.2020**

The Internal Quality Assurance Cell of our college organized Metrics in connection with the College Library and the Physical Education Department On 10.12.2020 . Dr. M. Mohamed Sathik, Principal, presided over the programme.. Dr. A. Syed Mohamed, IQAC Coordinator and Head, Department of Chemistry welcomed the gathering..Mr. S. Khaleel Ahamed, Assistant IQAC Coordinator & Assistant professor of English, proposed vote of thanks. A total of 17 participants participated in the meeting.

## **Meeting : 8**

**Title: College Office Members – Preparation of IIQA, Basic profile and Extended Profile**

**Date: 14.12.2020**

The Internal Quality Assurance Cell of our college organized College Office Members - Preparation of IIQA, Basic Profile and Extended Profile On 14.12.2020 . Dr. M. Mohamed Sathik, Principal, presided over the programme.. Dr. A. Syed Mohamed, IQAC Coordinator and Head, Department of Chemistry welcomed the gathering..Mr. S. Khaleel Ahamed, Assistant IQAC Coordinator & Assistant professor of English, proposed vote of thanks. A total of 27 participants participated in the meeting.

## **Meeting : 9**

**Title : Core Committee Meeting - Preparation of Budget Requisition to the Secretary**

**Date : 14.12.2020**

The Internal Quality Assurance Cell of our college organized Core Committee Meeting - Preparation of Budget Requisition to the Secretary On 14.12.2020 . Dr. M. Mohamed Sathik, Principal, presided over the programme.. Dr. A. Syed Mohamed, IQAC Coordinator and Head, Department of Chemistry welcomed the gathering..Mr. S. Khaleel Ahamed, Assistant IQAC Coordinator & Assistant professor of English, proposed vote of thanks. A total of 8 participants participated in the meeting

## **Meeting : 10**

**Title : Metrics in connection with Part V, Placement Cell and Career Guidance Cell**

**Date : 15.12.2020**

The Internal Quality Assurance Cell of our college organized Metrics in connection with Part V, Placement Cell and Career Guidance Cell On 15.12.2020 . Dr. M. Mohamed Sathik, Principal, presided over the programme.. Dr. A. Syed Mohamed, IQAC Coordinator and Head, Department of Chemistry welcomed the gathering..Mr. S. Khaleel Ahamed, Assistant IQAC Coordinator & Assistant professor of English, proposed vote of thanks. A total of 17 participants participated in the meeting.

## **Meeting : 11**

**Title : Metrics in connection with Part V, Placement Cell and Career Guidance Cell**

**Date : 16.12.2020**

The Internal Quality Assurance Cell of our college organized Metrics in connection with Part V, Placement Cell and Career Guidance Cell On 16.12.2020 . Dr. M. Mohamed Sathik, Principal, presided over the programme.. Dr. A. Syed Mohamed, IQAC Coordinator and Head, Department of Chemistry welcomed the gathering..Mr. S. Khaleel Ahamed, Assistant IQAC Coordinator & Assistant professor of English, proposed vote of thanks. A total of 6 participants participated in the meeting.

## **Meeting : 12**

**Title : Presentation of the report of the metrics pertaining to the College Library and the Physical Education Department**

**Date:19.12.2020**

The Internal Quality Assurance Cell of our college organized Presentation of the report of the metrics pertaining to the College Library and the Physical Education Department On 19.12.2020 . Dr. M. Mohamed Sathik, Principal, presided over the programme.. Dr. A. Syed Mohamed, IQAC Coordinator and Head, Department of Chemistry welcomed the gathering..Mr. S. Khaleel Ahamed, Assistant IQAC Coordinator & Assistant professor of English, proposed vote of thanks. A total of 8 participants participated in the meeting.



### **Meeting : 13**

**Title : A Preparative meeting in connection with the budget preparation ahead of the  
NAAC visit**

**Date : 21.12.2020**

The Internal Quality Assurance Cell of our college organized A Preparative meeting in connection with the budget preparation ahead of the NAAC visit On 21.12.2020 . Dr. M. Mohamed Sathik, Principal, presided over the programme.. Dr. A. Syed Mohamed, IQAC Coordinator and Head, Department of Chemistry welcomed the gathering..Mr. S. Khaleel Ahamed, Assistant IQAC Coordinator & Assistant professor of English, proposed vote of thanks. A total of 12 participants participated in the meeting.

## **Meeting : 14**

**Title : Presentation of the report of the metrics pertaining to Part V, Youth Welfare,  
Career Guidance Cell, Placement Cell**

**Date : 22.12.2020**

The Internal Quality Assurance Cell of our college organized Presentation of the report of the metrics pertaining to Part V, Youth Welfare, Career Guidance Cell, Placement Cell On 22.12.2020 . Dr. M. Mohamed Sathik, Principal, presided over the programme.. Dr. A. Syed Mohamed, IQAC Coordinator and Head, Department of Chemistry welcomed the gathering..Mr. S. Khaleel Ahamed, Assistant IQAC Coordinator & Assistant professor of English, proposed vote of thanks. A total of 18 participants participated in the meeting.

## **Meeting : 15**

**Title : Presentation of the report pertaining to the IIQA Basic & Extended Profile**

**Date : 23.12.2020**

The Internal Quality Assurance Cell of our college organized Presentation of the report pertaining to the IIQA Basic & Extended Profile On 23.12.2020 . Dr. M. Mohamed Sathik, Principal, presided over the programme.. Dr. A. Syed Mohamed, IQAC Coordinator and Head, Department of Chemistry welcomed the gathering..Mr. S. Khaleel Ahamed, Assistant IQAC Coordinator & Assistant professor of English, proposed vote of thanks. A total of 27 participants participated in the meeting.

## **Meeting : 16**

**Title : Meeting with staff members for Green & Energy Auding**

**Date : 06.12.2021**

The Internal Quality Assurance Cell of our college organized Meeting with staff members for Green & Energy Auding On 06.12.2021 . Dr. M. Mohamed Sathik, Principal, presided over the programme.. Dr. A. Syed Mohamed, IQAC Coordinator and Head, Department of Chemistry welcomed the gathering..Mr. S. Khaleel Ahamed, Assistant IQAC Coordinator & Assistant professor of English, proposed vote of thanks. A total of 26 participants participated in the meeting.

## **Meeting : 17**

**Title : Meeting related to NAAC Qualitative Metrics**

**Date : 07.01.2021**

The Internal Quality Assurance Cell of our college organized Meeting related to NAAC Qualitative Metrics On 07.01.2021. Dr. M. Mohamed Sathik, Principal, presided over the programme.. Dr. A. Syed Mohamed, IQAC Coordinator and Head, Department of Chemistry welcomed the gathering..Mr. S. Khaleel Ahamed, Assistant IQAC Coordinator & Assistant professor of English, proposed vote of thanks. A total of 26 participants participated in the meeting.

## **Meeting : 18**

**Title : Meeting related to NAAC Qualitative Metrics - Criterion II**

**Date : 12.01.2021**

The Internal Quality Assurance Cell of our college organized Meeting related to NAAC Qualitative Metrics - Criterion II On 12.01.2021. Dr. M. Mohamed Sathik, Principal, presided over the programme.. Dr. A. Syed Mohamed, IQAC Coordinator and Head, Department of Chemistry welcomed the gathering..Mr. S. Khaleel Ahamed, Assistant IQAC Coordinator & Assistant professor of English, proposed vote of thanks. A total of 14 participants participated in the meeting.

## **Meeting : 19**

**Title : Meeting related to NAAC Qualitative Metrics - Criterion III**

**Date : 13.01.2021**

The Internal Quality Assurance Cell of our college organized Meeting related to NAAC Qualitative Metrics - Criterion III On 13.01.2021. Dr. M. Mohamed Sathik, Principal, presided over the programme.. Dr. A. Syed Mohamed, IQAC Coordinator and Head, Department of Chemistry welcomed the gathering..Mr. S. Khaleel Ahamed, Assistant IQAC Coordinator & Assistant professor of English, proposed vote of thanks. A total of 19 participants participated in the meeting.

## **Meeting : 20**

**Title : Meeting related to NAAC Qualitative Metrics - Criterion VI**

**Date : 20.01.2021**

The Internal Quality Assurance Cell of our college organized Meeting related to NAAC Qualitative Metrics - Criterion VI On 20.01.2021. Dr. M. Mohamed Sathik, Principal, presided over the programme.. Dr. A. Syed Mohamed, IQAC Coordinator and Head, Department of Chemistry welcomed the gathering..Mr. S. Khaleel Ahamed, Assistant IQAC Coordinator & Assistant professor of English, proposed vote of thanks. A total of 15 participants participated in the meeting.



## **Meeting : 21**

**Title : Meeting related to NAAC Qualitative Metrics-Criterion I&VII**

**Date : 29.01.2021**

The Internal Quality Assurance Cell of our college organized Meeting related to NAAC Qualitative Metrics-Criterion I&VII On 29.01.2021. Dr. M. Mohamed Sathik, Principal, presided over the programme.. Dr. A. Syed Mohamed, IQAC Coordinator and Head, Department of Chemistry welcomed the gathering..Mr. S. Khaleel Ahamed, Assistant IQAC Coordinator & Assistant professor of English, proposed vote of thanks. A total of 16 participants participated in the meeting.

## **Meeting : 22**

**Title : Meeting related to NAAC Qualitative Metrics - (Criterion III, IV &V)**

**Date : 01.02.2021**

The Internal Quality Assurance Cell of our college organized Meeting related to NAAC Qualitative Metrics - (Criterion III, IV &V) On 01.02.2021. Dr. M. Mohamed Sathik, Principal, presided over the programme.. Dr. A. Syed Mohamed, IQAC Coordinator and Head, Department of Chemistry welcomed the gathering..Mr. S. Khaleel Ahamed, Assistant IQAC Coordinator & Assistant professor of English, proposed vote of thanks. A total of 14 participants participated in the meeting.

## **Meeting : 23**

**Title : Meeting related to NAAC Qualitative Metrics - (Criterion III, IV &V)**

**Date : 01.02.2021**

The Internal Quality Assurance Cell of our college organized Meeting related to NAAC Qualitative Metrics - (Criterion III, IV &V) On 01.02.2021. Dr. M. Mohamed Sathik, Principal, presided over the programme.. Dr. A. Syed Mohamed, IQAC Coordinator and Head, Department of Chemistry welcomed the gathering..Mr. S. Khaleel Ahamed, Assistant IQAC Coordinator & Assistant professor of English, proposed vote of thanks. A total of 16 participants participated in the meeting.

## **Meeting : 24**

**Title : Progress Review Meeting concerning the Basic Profile & Extended Profile**

**Date : 05.02.2021**

The Internal Quality Assurance Cell of our college organized Progress Review Meeting concerning the Basic Profile & Extended Profile On 05.02.2021. Dr. M. Mohamed Sathik, Principal, presided over the programme.. Dr. A. Syed Mohamed, IQAC Coordinator and Head, Department of Chemistry welcomed the gathering..Mr. S. Khaleel Ahamed, Assistant IQAC Coordinator & Assistant professor of English, proposed vote of thanks. A total of 7 participants participated in the meeting.

## **Meeting : 25**

**Title : Meeting with Criterion wise covenors for the Quantitative Metrics**

**Date : 11.02.2021**

The Internal Quality Assurance Cell of our college organized Meeting with Criterion wise covenors for the Quantitative Metrics On 11.02.2021. Dr. M. Mohamed Sathik, Principal, presided over the programme.. Dr. A. Syed Mohamed, IQAC Coordinator and Head, Department of Chemistry welcomed the gathering..Mr. S. Khaleel Ahamed, Assistant IQAC Coordinator & Assistant professor of English, proposed vote of thanks. A total of 19 participants participated in the meeting.

## **Meeting : 26**

**Title : Meeting concerning the presentation of Criterion wise Quantitative Metrics for  
Criteria I,II and VI**

**Date : 22.02.2021**

The Internal Quality Assurance Cell of our college organized Meeting concerning the presentation of Criterion wise Quantitative Metrics for Criteria I,II and VI On 22.02.2021. Dr. M. Mohamed Sathik, Principal, presided over the programme.. Dr. A. Syed Mohamed, IQAC Coordinator and Head, Department of Chemistry welcomed the gathering..Mr. S. Khaleel Ahamed, Assistant IQAC Coordinator & Assistant professor of English, proposed vote of thanks. A total of 13 participants participated in the meeting

## **Meeting : 27**

**Title : An Interaction with the faculty members from Dhananjayrao Gadgil College of Commerce, Satara, Maharashtra**

**Date : 23.02.2021**

The Internal Quality Assurance Cell of our college organized An Interaction with the faculty members from Dhananjayrao Gadgil College of Commerce, Satara, Maharashtra On 23.02.2021. Dr. M. Mohamed Sathik, Principal, presided over the programme.. Dr. A. Syed Mohamed, IQAC Coordinator and Head, Department of Chemistry welcomed the gathering..Mr. S. Khaleel Ahamed, Assistant IQAC Coordinator & Assistant professor of English, proposed vote of thanks. A total of 08 participants participated in the meeting.

## **Meeting : 28**

**Title : An Interaction with the faculty members from Mentee Institution St. Alphonsa  
College of Arts and Science, Karinkal**

**Date : 03.03.2021**

The Internal Quality Assurance Cell of our college organized An Interaction with the faculty members from Mentee Institution St. Alphonsa College of Arts and Science, Karinkal On 03.03.2021. Dr. M. Mohamed Sathik, Principal, presided over the programme.. Dr. A. Syed Mohamed, IQAC Coordinator and Head, Department of Chemistry welcomed the gathering..Mr. S. Khaleel Ahamed, Assistant IQAC Coordinator & Assistant professor of English, proposed vote of thanks. A total of 04 participants participated in the meeting.



## **Meeting : 29**

**Title : An Interaction with the faculty members from the Mentee Institution**

**Government College of Arts and Science, Kovilpatti**

**Date : 06.03.2021**

The Internal Quality Assurance Cell of our college organized An Interaction with the faculty members from the Mentee Institution Government College of Arts and Science, Kovilpatti On 06.03.2021. Dr. M. Mohamed Sathik, Principal, presided over the programme.. Dr. A. Syed Mohamed, IQAC Coordinator and Head, Department of Chemistry welcomed the gathering..Mr. S. Khaleel Ahamed, Assistant IQAC Coordinator & Assistant professor of English, proposed vote of thanks. A total of 04 participants participated in the meeting.

### **Meeting : 30**

**Title : Meeting in Connection with the finance related NAAC Metrics**

**Date : 08.03.2021**

The Internal Quality Assurance Cell of our college organized Meeting in Connection with the finance related NAAC Metrics On 08.03.2021. Dr. M. Mohamed Sathik, Principal, presided over the programme.. Dr. A. Syed Mohamed, IQAC Coordinator and Head, Department of Chemistry welcomed the gathering..Mr. S. Khaleel Ahamed, Assistant IQAC Coordinator & Assistant professor of English, proposed vote of thanks. A total of 08 participants participated in the meeting.

## **Meeting : 31**

**Title : Meeting concerning the presentation of Criterion wise Quantitative Metrics for  
Criteria V**

**Date : 19.04.2021**

The Internal Quality Assurance Cell of our college organized Meeting concerning the presentation of Criterion wise Quantitative Metrics for Criteria V On 19.04.2021. Dr. M. Mohamed Sathik, Principal, presided over the programme.. Dr. A. Syed Mohamed, IQAC Coordinator and Head, Department of Chemistry welcomed the gathering..Mr. S. Khaleel Ahamed, Assistant IQAC Coordinator & Assistant professor of English, proposed vote of thanks. A total of 05 participants participated in the meeting.